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| **logo copy - kala** | **TAMIL NADU VETERINARY AND ANIMAL SCIENCES UNIVERSITY**  **CAREER ADVANCEMENT SCHEME (CAS) - 2024** |

**APPLICATION FORM FOR PROMOTION UNDER CAREER ADVANCEMENT SCHEME (CAS) FOR LIBRARY CADRES**

**Application for promotion to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Academic Level: \_\_\_\_ )**

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| **Career Advancement Scheme** (Option exercised): | **Revised (ARS-ACM)** |
| (*Tick which is applicable*) | **Pre-Revised (PBAS)** |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. | Name | | |  | | | | |
| 2. | Contact details  *Provide contact address, mobile number and email id*1*.* | | |  | | | | |
| 3. | Place (s) of working | | |  | | | | |
|  | |  | **Place of work** | **Controlling UO** | | **From** | | **To** |
| (1) |  |  | |  | |  |
| (2) |  |  | |  | |  |
| (3) |  |  | |  | |  |
| 4. | Important Dates | | | |  | | | |
|  | **Designation** | | | | **From** | | **To** | |
|  | University Assistant Librarian (Academic Level 10) | | | |  | |  | |
|  | University Assistant Librarian (Academic Level 11) | | | |  | |  | |
|  | University Assistant Librarian (Academic Level 12) | | | |  | |  | |
|  | University Deputy Librarian (Academic Level 13A) | | | |  | |  | |
|  | Date of Birth | | | |  | | | |
|  | Date of Regularization | | | |  | | | |
|  | Date of declaration of probation | | | |  | | | |
|  | Assessment Period | | | | **From:\_\_\_\_\_\_\_\_\_\_To: \_\_\_\_\_\_\_\_\_\_** | | | |
|  | Date of eligibility for promotion | | | |  | | | |
|  | Date of passing ASRR examination | | | |  | | | |
| 5. | Academic Level to which applying now2: **11 / 12 / 13A / 14** | | | | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 6. | Academic Qualifications3#: | | | | |
|  | **Degree / Diploma** | **Year of Passing** | **Discipline** | **University** | **OGPA/Marks** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **PDF** | **From** | **To** | **University** | **Remarks** |
|  |  |  |  |  |
|  |  |  |  |  |

7. Employment Record in TANUVAS **(For the assessment period only\*)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Station / Centre (Place of work with full address)** | | **Designation / Post held** | **Scale of Pay** | Period | | TotalPeriod | | |
| **From** | **To** | **(6)** | | |
| **(1)** | | **(2)** | **(3)** | **(4)** | **(5)** | **Y** | **M** | **D** |
|  | |  |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |  |
|  | | | | | | Y | M | D |
| 1. | Total Period | | | | |  |  |  |
| 2. | Period not qualified for purpose of increment | | | | |  |  |  |
| 3. | Net period (1-2) | | | | |  |  |  |

8. Employment Record outside TANUVAS **(For the assessment period only\*#)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Organization & Name of Employer** | | **Govt. or Quasi Govt.** | **Post held** | **Scale of pay** | **Period** | | **Total period** | | | **Nature of duties** | | **Date and Reasons for leaving** | |
| **From** | **To** |
| **(1)** | | **(2)** | **(3)** | **(4)** | **(5)** | **(6)** | **(7)** | | | **(8)** | | **(9)** | |
| Y | M | D |
|  | |  |  |  |  |  |  |  |  |  | |  | |
|  | |  |  |  |  |  |  |  |  |  | |  | |
|  | | | | | | | | | | **Y** | **M** | | **D** |
| 1. | Total Period | | | | | | | | |  |  | |  |
| 2. | Period not qualified for purpose of increment | | | | | | | | |  |  | |  |
| 3. | Net period (1-2) | | | | | | | | |  |  | |  |

|  |  |
| --- | --- |
| 9. | Any other information found relevant by the staff pertaining to any of the above |

\* 4/5/6 years in case of Academic Level 11 / 5 years in case of Academic Level 12 and 3 years in case of Academic Level 13A & Academic Level 14

# Proof should be enclosed

Please note the preferred method of communication is email

2Encircle the appropriate stage

3Include UG, PG, PG Diploma, Doctoral and Other degrees. Also include Postdoctoral fellowships here.

**CERTIFICATE**

I certify that the information provided is correct to the best of my knowledge and belief.

**Place: Signature of the Faculty**

**Date:**