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| **logo copy - kala** | **TAMIL NADU VETERINARY AND ANIMAL SCIENCES UNIVERSITY**  **CAREER ADVANCEMENT SCHEME (CAS) - 2024** |

**CHECKLIST**

**MINIMUM SERVICE REQUIREMENTS AND ACADEMIC PERFORMANCE FOR PROMOTION**

**FROM UNIVERSITY DEPUTY LIBRARIAN (ACADEMIC LEVEL 13A) TO UNIVERSITY DEPUTY LIBRARIAN (ACADEMIC LEVEL 14)**

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| **Sl.No.** | **Eligibility Criteria** | **Claimed by Applicant** | **Verified by Committee**  **(Fulfilled /**  **Not-fulfilled)** | **Enclosure Page No.** |
| 1 | An Deputy Librarian **(**Academic Level 13A) having completed three years of service |  |  |  |
| 2 | A Ph.D Degree in Library Science / Information Science / Documentation /archives and Manuscript- Keeping |  |  |  |
| 3 | **Has done any one of the following in the last three years:**   * 1. Training / Seminar / Workshop / Course on automation and digitalization,   2. Maintenance and related activities as per ACM of at least two weeks’ (ten days) duration,   3. Completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration,   4. Taken/developed one MOOCs course in the relevant subject (with e-certification)   5. Library up-gradation course |  |  |  |
| 4 | Evidence of innovative library services, including the integration of ICT in a library |  |  |  |

**Assessment (Activity and Grading criteria)**

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| **Sl.No.** | **Minimum Requirement** | **Claimed by Applicant** | **Verified by Committee** | **Remarks** |
| 5 | ‘Satisfactory‘ or ‘Good‘ grade in the annual performance assessment reports of at least two out of the last three years of the assessment period |  |  |  |