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| **logo copy - kala** | **TAMIL NADU VETERINARY AND ANIMAL SCIENCES UNIVERSITY**  **CAREER ADVANCEMENT SCHEME (CAS) - 2024** |

**CHECKLIST**

**MINIMUM SERVICE REQUIREMENTS AND ACADEMIC PERFORMANCE FOR PROMOTION**

**FROM UNIVERSITY ASSISTANT LIBRARIAN SELECTION GRADE (ACADEMIC LEVEL 12) TO**

**UNIVERSITY DEPUTY LIBRARIAN (ACADEMIC LEVEL 13A)**

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| **Sl.No.** | **Eligibility Criteria** | **Claimed by Applicant** | **Verified by Committee**  **(Fulfilled /**  **Not-fulfilled)** | **Enclosure Page No.** |
| 1 | Assistant librarian (Selection Grade / Academic Level 12) having completed three years of service |  |  |  |
| 2 | **Has done any one of the following in the last three years:**   1. Training/Seminar/Workshop/ Course on automation and digitalization, 2. Maintenance and related activities as per ACM of at least two weeks’ (ten days) duration, 3. Completed two courses of at least one-week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), 4. Taken/developed one MOOCs course in the relevant subject (with e-certification), 5. Library up-gradation course. |  |  |  |

**Assessment (Activity and Grading criteria)**

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| **Sl.No.** | **Minimum Requirement** | **Claimed by Applicant** | **Verified by Committee** | **Remarks** |
| 3 | ‘Satisfactory‘ or ‘Good‘ grade in the annual performance assessment reports of at least two out of the last three years of the assessment period |  |  |  |